

# Town Of Saint Croix Falls

## PERMIT TO INSTALL, RE-INSTALL, MAINTAIN OR REPAIR UTILITIES OR EXCAVATE WITHIN ROAD RIGHT- OF-WAY.

Permit # \_\_\_\_\_  
Date: \_\_\_\_\_  
Highway: \_\_\_\_\_  
\_\_\_\_\_ 1/4 Of \_\_\_\_\_ 1/4  
Of Sect. \_\_\_\_\_

### APPLICANT:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Office Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ e-mail: \_\_\_\_\_

Plans Prepared By: \_\_\_\_\_ Copy Enclosed  Yes  No

### Type of Utility Installation

Electric  Gas  Phone  Communications  Water  Other

### Check all that apply to installation

To cross Right -Of Way  Parallel to Right-Of- Way  Open cut  
 Overhead  Underground  Trench  
 Screw anchor  Plow  Jack & Bore  
 Suspended on poles  Permanent Above grade equipment

### Installation requirements:

1. Pole/ tower - 30' minimum from road center line!
2. Guy wire - 22' Minimum from road center line!
3. Junction Box / power supply- 30' Minimum from road center line!
4. Underground cable- 22' Minimum from road center line!
5. Marking whip; a high visibility marking whip will be installed on all permanent equipment installed in Right Of Ways.

Estimated Starting Date \_\_\_\_\_ Estimated Restoration Date \_\_\_\_\_

***\*Applicant Must Receive Permit Approval (3) days PRIOR to installation or installation may be stopped pending permit approval.***

**\*Permit applications may be obtained from the Saint Croix Falls Town Hall  
1303 200 St. Saint Croix Falls, WI 54024 or from Town web site.**

Phone 715-483-1851,  
Fax 715-483-1836

e-mail - [tscf@townofstcroixfalls.org](mailto:tscf@townofstcroixfalls.org)  
Web site – [www.townofstcroixfalls.org](http://www.townofstcroixfalls.org)

*The applicant understand and agrees that the permitted work shall comply with all permit provisions and conditions listed herein, and any special provisions listed here, or attached hereto ,all provisions of Town utility policy and any and all plans, details or notes attached hereto and made a part thereof.*

By \_\_\_\_\_  
(Signature of Authorized Utility Representative)

Title \_\_\_\_\_

Date \_\_\_\_\_

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### **PERMIT APPROVAL BY PERMITTING AUTHORITY:**

The foregoing applicant is hereby approved and permit issued by the Permitting Authority, subject to full compliance by the applicant with all provisions and conditions stated herein and on the reverse side hereof and all attachments hereto.

- State aid has been, or is being used on this highway; current State of Wisconsin policy for accommodation of utilities on highway rights-of-way applies.
- Utility shall be buried to a minimum depth of thirty six inches (36")
- Proper safety equipment shall be utilized when working in the right-of-way

By \_\_\_\_\_  
(Signature of authorized permitting representative)

Title \_\_\_\_\_

Date \_\_\_\_\_

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### **Fees:**

Standard overhead wire crossing or single jack and bore  
Underground wire crossing of Right Of Way

**\$50.00**

Lateral installations of utilities parallel to roadway

**\$.20 Ft**

Installation of permanent "above grade" facility  
In Right-Of- Way. Such as pole, guy wire, junction  
box, other.

**\$50.00**

**Please submit all applicable fees with original copy of permit.**

(Town letter head and address)

**To all utilities wishing to do business in the town of Saint Croix Falls**

**Re: Charges for utility permits.**

In order to accommodate entities wishing to install facilities in the town right of way and to assist in offsetting the costs associated with permitting and inspection of said installations, the Saint Croix Falls Town board has initiated a permit application process and associated fee structure for entry into road right of ways in the Town of Saint Croix Falls.

Beginning Jan. 1, 2005, any utility installation in Town Right of Ways will require a permit and accompanying fee.

**The fee structure will be as follows:**

- Standard jack an bore or overhead crossing of right of way - \$50.00  
(each installation)
- Lateral installations parallel to road right of way- \$.20  
(per foot installed in right of way)
- Permanent above grade installation in right of way- \$50.00  
such as poles, guy wires, transformers, power supplies,  
junction boxes etc. (each installation)

The implementation of this fee structure is for all utility installations and re-installations in Saint Croix Falls town rights of ways. The Zoning administrator or Town clerk will provide additional copies of needed applications upon request.

If you wish to request permit applications or if you have any questions regarding this process please contact the zoning administrator at the Saint Croix Falls town hall. (715) 483-1851 or e-mail \*\*\*\*\*.

We look forward to your cooperation in this process and we are confident that once established we will be able to grant orderly access to town right of ways without increasing costs of maintenance of right of ways to town residents.

Sincerely,

Saint Croix Falls Town Chairman