

REGULAR TOWN BOARD MEETING, April 18, 2018

The regular meeting of the Town Board of the Town of St. Croix Falls was called to order by Chairman Frank Behning at 6:00 p.m. on Wednesday, April 18, 2018, at the Town Hall. Proper notice was given as the agenda was posted at the town hall and on the town's website on April 13, 2018. Present by roll call were Chairman Frank Behning, supervisors Katie Appel, Mike Dorsey, Sharon Kelly and Gary Koecher. Also present were town treasurer Maxine Spiess, town clerk Janet Krueger, zoning administrator James Alt, public works employee Steve Jacobs and legal counsel Adam Jarchow. Others in attendance for portions of the meeting were Mark Adams, Jim Johnson, Nick Walton, Steve Palmer and Dale Schultz. Kelly/Koecher **moved** to approve the agenda; **motion carried**. Kelly/Koecher **moved** to approve the minutes as printed for the March 21, 2018, town board meeting; **motion carried**.

Public comment: Mr. Walton stated he was present to answer any questions regarding his bid proposal for the 170th Avenue road project.

Committee, Commission and Employee Reports: Ms Spiess gave the treasurer's report. Receipts for the period ending February 28, 2018, amounted to \$126,999.27, cash balance on February 28, 2018, was \$521,125.91, and receipts for the period ending March 31, 2018, amounted to \$2,624.89, cash balance on March 31, 2018, was \$495,957.66. Ms. Spiess stated there is one delinquent personal property tax bill and one of the CD's is up for renewal and will search out the highest interest rate available. Appel/Kelly **moved** to receive the treasurer's report; **motion carried**. Mr. Jacobs gave the highway report. The past month was spent plowing snow and maintenance on the dump truck. Ms. Krueger presented the clerk's report. Koecher/Dorsey **moved** to approve payment of vouchers 18-091 through 18-114 amounting to \$21,447.69; **motion carried** on a unanimous roll-call vote, 5-0. The 2018 year-to-date budget summaries were reviewed. Mr. Alt presented the zoning administrator's report and stated no land use permits have been issued and work continues on amendments to the zoning ordinance. The 2017 and 2018 building permit reports were reviewed. There were no supervisor or chairman reports.

New Business: Ms. Krueger presented a request from the Deer Lake Improvement Association to provide payroll services for the Deer Lake Clean Boats, Clean Waters program. Kelly Koecher **moved** Resolution 18-07 approving the reimbursement agreement with the Deer Lake Improvement Association for the Deer Lake interns; **motion carried** on a unanimous roll-call vote, 5-0.

Resolution 18-07

A RESOLUTION APPROVING THE REIMBURSEMENT AGREEMENT WITH THE DEER LAKE IMPROVEMENT ASSOCIATION FOR THE DEER LAKE INTERN POSITION(S)

WHEREAS, the Deer Lake Improvement Association has received an Invasive Species Education and Protection grant under the Clean Boats, Clean Waters program to conduct certain educational and prevention programs at Deer Lake; and

WHEREAS, the Deer Lake Improvement Association desires to avoid the expense and inconvenience of directly hiring the interns and managing payroll and other activities associated with paying the interns who will conduct the grant activities; and

WHEREAS, the Town of St. Croix Falls has the capability to hire the interns and provide payroll services.

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, will provide payroll services for the Deer Lake Clean Boats, Clean Waters program in accordance with the Reimbursement Agreement Between the Deer Lake Improvement Association and the Town; and

BE IT FURTHER RESOLVED that the Reimbursement Agreement Between the Deer Lake Improvement Association and the Town be effective upon signing and become part of this enacting resolution.

Ms. Krueger presented the 2018 Wisconsin Towns Association dues renewal. Kelly/Appel **moved** to approve the Wisconsin Towns Association dues in the amount of \$838.14; **motion carried** on a roll-call vote, 4-1 (Yeas: Appel, Behning, Dorsey & Kelly; Nays: Koecher). Mr. Alt presented a revised "application for a special exception permit" form recommended by the plan commission. Kelly/Dorsey **moved** to approve the revised "application for special exception permit" form with stated changes; **motion carried**. Mr. Alt will begin using the application once the changes are made. An inquiry was made if the town accepts quotes for the portable toilet at the Deer Lake boat landing. Dorsey/Koecher **moved** to publish a request for quotes for the toilet services at the Deer Lake boat landing; **motion carried**. A listing of signs

in the commercial district was reviewed. The "Community Forward Ordinance" was reviewed and the first reading was had. Mr. Jacobs presented a road maintenance plan for 2018. Kelly/Dorsey **moved** to approve publication requesting bids for the 2018 road work; **motion carried**. The Town Board recessed at 6:55 p.m. for the annual town meeting.

The Town Board reconvened at 7:15 p.m. The complete bids received for the 170th Avenue road project were from Schultz Excavating \$106,886.00; Antczak Construction \$223,627.50; Taylor Excavating \$178,640.70; Nick's Trucking & Excavating \$169,956.00; and J&S Contracting \$185,344.00. A bid received from Gjonnes & Sons was incomplete and not considered. The bid proposals were reviewed. Dorsey **moved** to award the bid to Nick's Trucking & Excavating in the amount of \$169,956.00; **motion failed** for lack of a second. Koecher/Kelly **moved** to award the bid to Schultz Excavating in the amount of \$106,886.00; **motion failed** on a 4-1 roll-call vote (Yeas: Koecher; Nays: Appel, Behning, Dorsey & Kelly). The clerk was asked to follow up with the contractors that submitted complete bids for the following information: type of equipment to be used; list of municipalities they have done work for; other references; anticipated number of employees to complete the job; time frame for the job-start and end dates. The information should be provided back to the town no later than 12:00 p.m. Tuesday, April 24, 2018, and a special town board meeting is scheduled to award the bid on Wednesday, April 25, 2018, at 5:00 p.m.

Closing public comment: Mr. Palmer stated that the Board members should do their diligence in reviewing the submitted bids.

There being no further business, Kelly/Koecher **moved** to adjourn the meeting; **motion carried** and the meeting was adjourned at 7:55 p.m.

Minutes prepared by Janet Krueger, town clerk.