

REGULAR TOWN BOARD MEETING, August 16, 2017

The regular meeting of the Town Board of the Town of St. Croix Falls was called to order by Chairman Frank Behning at 6:00 p.m. on Wednesday, August 16, 2017, at the Town Hall. Proper notice was given as the agenda was posted on the town's website on August 11, 2017. Present by roll call were Chairman Frank Behning, supervisors Katie Appel, Mike Dorsey, Sharon Kelly and Gary Koecher. Also present were town treasurer Maxine Spiess, town clerk Janet Krueger, zoning administrator James Alt, public works employee Steve Jacobs and legal counsel Gary Bakke. Others present were Ron and Debra Micek. Appel/Dorsey **moved** to approve the agenda; **motion carried**. Koecher/Kelly **moved** to approve the meeting minutes as printed for the July 19, 2017, town board meeting; **motion carried**.

Public Comment: Mr. Micek addressed his safety concern regarding removal of fire signs on a private easement by a neighboring property owner and asked if the town installs street signs on private roads and private easements; and stated the property at 1385A Bayview Drive was rented out on July 21-23, 2017, and again on July 23-27, 2017. Ms. Micek stated there has been retaliation against them from a neighboring property owner and would like more information on the revoked transient lodging special exception.

Committee, Commission and Employee Reports: Ms. Spiess presented the treasurer's report and stated one of the highway CD's was up for renewal. The Board directed Ms. Spiess to cash out the CD and deposit the funds into one of the town's bank accounts until the next month when the Board reviews financial rates from local financial institutions. Ms. Spiess will present interest rates from Royal Credit Union, Eagle Valley Bank and MidWest One Bank. Receipts for the period ending July 31, 2017, amounted to \$32,494.79; cash balance on July 31, 2017, was \$261,610.06. Kelly/Appel **moved** to receive the treasurer's report; **motion carried**. Mr. Jacobs thanked the Board for hiring him back and gave the highway report. Mr. Jacobs stated he has trimmed the trees around the hall and inquired if trimming was needed on the trees by the road; informed the Board Mr. Knapp's last day was August 15, 2017; stated the mower deck was raised a inch to a inch in and a half (1" to 1 1/2") to prevent dragging on the cement when driven into the shop; and informed the Board he has been adding additional material to the shoulder of 160th Avenue for the LRIP project. Supervisor Koecher inquired if the maintenance logs were up to-date in the vehicles. Ms. Krueger presented the clerk's report. Koecher/Dorsey **moved** to approve payment of vouchers 17-191 through 17-219 amounting to \$32,073.21; **motion carried** on a unanimous roll-call vote, 5-0. The 2017 year-to-date budget summaries were reviewed. Mr. Alt presented the zoning administrator's report and stated it was time to review the special exception for one of the ongoing enforcement issues along US Highway 8. Mr. Alt stated a variance request had been granted by the Town's Board of Appeals and a utility permit had been granted for a jack and bore under Fairgrounds Road to a new residence. No building inspector report was received. There were no supervisor reports. Chairman Behning informed the Board Scott Construction chip sealed the wrong road and stated the contract was very specific and the Scott Construction rep was notified that the correct road still needs to be chip sealed. Chairman Behning stated he was contacted by a Deer Lake Improvement Association representative regarding reseeding or laying straw blankets down where washouts were repaired along 140th Avenue. Chairman Behning stated he was contacted by the town's animal humane officer regarding the need of obtaining town official approval before responding to calls. Consensus of the Board was to have Mr. Hall obtain town official approval when Mr. Hall is unsure the location of the animal complaint issue is within the town boundaries.

New Business: Mr. Alt presented a special exception request for an upholstery and accessory shop at 2048 US Highway 8. Dorsey/Koecher **moved** to approve Resolution 17-36 granting a special exception to Angelika Gutha to operate an upholstery and accessory shop in the commercial district; **motion carried** on a unanimous roll-call vote, 5-0.

Resolution 17-36

A RESOLUTION GRANTING A SPECIAL EXCEPTION TO ANGELIKA GUTHA TO OPERATE AN UPHOLSTERY AND ACCESSORY SHOP IN THE COMMERCIAL DISTRICT

WHEREAS Angelika Gutha filed an application with the Town of St. Croix Falls Zoning Office to operate an upholstery and accessory shop at 2048 US Highway 8, located in the NW ¼ of NE ¼ of Section 34, T34N, R18W, and identified as Tax Parcel No. 044-00927-0000, and

WHEREAS Chapter III, Section C, 3. Commercial District, c. (3) changes of use in a non-conforming structure or property requires a Special Exception; and

WHEREAS the Plan Commission did conduct a public hearing on the matter and did recommend approval on August 9, 2017, for the special exception with conditions to operate an upholstery and accessory shop in the NE ¼ of Section 34.

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, does hereby concur with the Town Plan Commission to grant a special exception to Angelika Gutha to operate an upholstery and accessory shop at 2048 US Highway 8, located in the NW ¼ of NE ¼ of Section 34 and identified as tax parcel #044-00927-0000 subject to the following conditions:

1. The business will obey all laws and obtain and maintain all proper permits; and
2. This special exception shall terminate upon the sale or transfer of ownership of either the parcel of land or the business itself; and
3. There will be a one (1) year review period during which any complaint against the business will mandate a review of the special exception permit and/or conditions by the Plan Commission and/or Town Board the next possible meeting.

BE IT FURTHER RESOLVED that this special exception is conditioned on the applicants obtaining the necessary and required permits, if any, from Polk County and various agencies of the State of Wisconsin, and

BE IT FURTHER RESOLVED that this special exception must be exercised by application for the necessary permits within twelve (12) months of the date of this Resolution.

Mr. Alt presented amendments to the town's building code ordinance which gives the authority to the town to inspect commercial buildings. The amendments were reviewed and the first reading was had. The clerk presented additional operator license applications. Kelly/Dorsey **moved** to adopt Resolution 17-37 approving additional operator licenses for the year ending June 30, 2018; **motion carried** on a unanimous roll-call vote, 5-0.

Resolution 17-37

A RESOLUTION APPROVING ADDITIONAL OPERATOR'S LICENSE FOR THE YEAR ENDING JUNE 30, 2018

WHEREAS the individuals listed below have made application to the Town Clerk requesting operator licenses pursuant to Sections 125.32(2) and 125.68(2) of the Wisconsin Statutes for the year ending June 30, 2018, and

WHEREAS the applications appear to be complete and the required fees have been paid;

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls does approve and grant operator licenses to:

Gillitzer, Cheryl Marie 2673 120th Street, Luck WI 54853, 2018-55

Warner, Joseph D 1251 211th Street #2, St. Croix Falls WI 54024, 2018-56

BE IT FURTHER RESOLVED that the Town Clerk be authorized to issue the licenses as the case may be.

The 2017-2018 Pre Buy contract was reviewed. Koecher/Dorsey **moved** to approve the pre-buy contract for 3,000 gallons at \$1.15 a gallon in the total amount of \$3,450.00; **motion carried** on a unanimous roll-call vote, 5-0. The 2018, 2019, 2020 Maintenance Assessment Contract was reviewed. Dorsey/Koecher **moved** to adopt Resolution 17-38 approving a maintenance assessment contract with Randy Prochnow as assessor for the Town of St. Croix Falls for the years of 2018, 2019 and 2020; **motion carried** on a unanimous roll-call vote, 5-0.

Resolution 17-38

A RESOLUTION APPROVING THE CONTRACT WITH RANDY PROCHNOW AS ASSESSOR FOR THE TOWN OF ST. CROIX FALLS FOR THE YEARS OF 2018, 2019 AND 2020

WHEREAS Wisconsin Statutes 60.307(4) states the Town Board of the Town of St. Croix Falls may contract with an independent Assessor for the Town's assessment maintenance, and

WHEREAS Assessor Randy Prochnow submitted a proposal of services for the assessment of the Town of St. Croix Falls for years 2018, 2019 and 2020.

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, does approve the Maintenance Assessment Contract with Assessor Randy Prochnow for assessment periods of 2018, 2019 and 2020 with an annual fee of \$7,000.00; and

BE IT FURTHER RESOLVED that payment of services be as follows: first payment of \$3,000.00 by

January 31st, and second payment of \$4,000.00 upon conclusion of the annual Board of Review.

Supervisor Appel has not received salt and sand pricing from Boss Equipment and asked that consideration of purchasing salt and sand from Boss Equipment be deferred to next month's board meeting. Draft road specifications for 170th Avenue were reviewed. Chairman Behning will work on obtaining additional recommendations along with a proposed road profile. Discussion was had regarding a LRIP project; it was determined that none of the upcoming road projects qualify for the LRIP grant. The town was contacted by Scott Schiefelbein regarding building inspection services. Consensus of the Board was to have Mr. Schiefelbein give a presentation at next month's board meeting. Discussion was had regarding hiring a part-time back-up highway employee. Appel/Dorsey **moved** to place an ad in the yellow paper for a part-time back-up highway employee; **motion carried**. A brochure for the 2017 Fall Town & Village Workshop was presented and anyone wishing to attend the training should contact the clerk.

No closing public comment was had.

The chairman read the call for executive session per Wisconsin Statute 19.85(1) (c) to review part-time back-up highway employee salaries. Kelly/Koecher **moved** to recess open session and convene in closed session per Wisconsin Statute 19.85(1) (c) to review part-time back-up highway employee salaries; **motion carried** on a unanimous roll-call vote, 5-0 and the meeting recessed at 7:56 p.m.

The Town Board reconvened in open session at 8:21p.m. with the board members, clerk and legal counsel being present.

The Chair announced a salary adjustment was made for a part-time back-up highway employee.

Future Agenda Items: Consider salt and sand purchase from Boss Equipment; Presentation from Scott Schiefelbein; Second reading and adoption of Building Code Ordinance amendments; and 170th Avenue.

The next scheduled town board meeting is September 20, 2017. There being no further business, Kelly/Koecher **moved** to adjourn; **motion carried** and the meeting adjourned at 8:25 p.m.

Minutes prepared by Janet Krueger, Town Clerk