

REGULAR TOWN BOARD MEETING, June 17, 2015

The regular meeting of the Town Board of the Town of St. Croix Falls was called to order by Chairman James Beistle at 6:00 p.m. on Wednesday, June 17, 2015, at the Town Hall. Proper notice was given as the agenda was posted in the three designated locations of the Town Hall, Super America and Lamperts on June 12, 2015. Present by roll call were Chairman James Beistle, supervisors Frank Behning, Mike Dorsey, Sharon Kelly and Gary Koecher. Also present were town treasurer Maxine Spiess, town clerk Janet Krueger, zoning administrator James Alt, public works employee Joe Hein and legal counsel Gary Bakke. Others in attendance were Al Frokjer arriving at 6:45 p.m. The Pledge of Allegiance was said. Kelly/Behning **moved** to adopt the agenda; **motion carried**. Dorsey/Koecher **moved** to approve the meeting minutes as printed for the May 20, 2015; **motion carried**.

No public comment was had.

Reports were given: The treasurer's report was reviewed. Receipts for the period ending May 31, 2015, amounted to \$5,683.57; cash balance on May 31, 2015, was \$402,319.19. Ms. Spiess was asked to look into a partial payment that was applied to the Edler personal property tax bill. Kelly/Dorsey **moved** to receive the treasurer's report; **motion carried**. Mr. Hein gave the highway report. Mr. Hein stated he was approached by Nuss Trucking representative Steve Nowak regarding purchasing the extended warranty on the new dump truck. Consensus of the Board was that the extended warranty was not necessary. Mr. Hein will let Supervisor Dorsey know if he is able to open the cd with the Mack manual. Mr. Hein stated he has been directed to grade 170<sup>th</sup> Avenue by the Chairman and inquired on how far back he should grade. Discussion was had. Ms. Krueger presented the clerk's report. Behning/Koecher **moved** to approve payment of vouchers 15-152 through 15-184 amounting to \$47,230.15; **motion carried** on a unanimous roll-call vote, 5-0. The 2015 year-to-date budget summaries were reviewed. Mr. Alt gave the zoning administrator's report. Kelly/Koecher **moved** to receive the zoning administrator's report; **motion carried**. The building inspector's report was reviewed. The chairman's report was given. Chairman Beistle will be meeting with the Town of Osceola's chairman on Thursday, June 18, 2015, to discuss winter road maintenance. The Village/Cemetery will be holding their meeting on June 18, 2015. Chairman Beistle will be in contact with DOT regarding their request to build a GPS monument on Town property. Chairman Beistle stated that the Bay View Drive property owners had not yet obtained an easement for the mailboxes. Sharon Kelly as a property owner of Bay View Drive will work with Mr. Micek on obtaining an easement.

New Business: The second reading was had on Ordinance 15-05 amending the Driveway and Highway Access Ordinance. Behning/Dorsey **moved** to approve Resolution 15-23 adopting Ordinance 15-05 amending the Driveway and Highway Access Ordinance; **motion carried** on a unanimous roll-call vote, 5-0.

Resolution 15-23

A RESOLUTION ADOPTING ORDINANCE 15-05

AMENDING DRIVEWAY AND HIGHWAY ACCESS ORDINANCE No. 97-01

WHEREAS the Town Board for the Town of St. Croix Falls has village powers under Section 60.10(2)(c), Stats., that grants police powers as set forth in Section 61.34(1), Stats., to act for the good order of the Town, for its commercial benefit and for the health, safety, and welfare of the public; and

WHEREAS the Town of St. Croix Falls adopted the Driveway Ordinance No. 97-01 on March 11, 1997, and amended the ordinance on May 21, 2008; April 21, 2010; August 18, 2010; and

WHEREAS the Town Board of the Town of St. Croix Falls deems it advisable and necessary to amend Ordinance 97-01 entitled "Driveway and Highway Access Ordinance" Section III Definitions; Driveway Permit Required; and Section VII Specifications; and

WHEREAS the Town Board of the Town of St. Croix Falls held the first reading of the proposed amendments on May 20, 2015, and a second reading was held on June 17, 2015; and

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls Polk County, Wisconsin does approve Ordinance 15-05 amending Ordinance No. 97-01 entitled "Driveway and Highway Access Ordinance", Sections III, Section V, and VII; and

BE IT FURTHER RESOLVED that Ordinance 15-05 becomes effective upon passage and publication of this enabling resolution.

Ordinance 15-05  
**AMENDING DRIVEWAY AND HIGHWAY ACCESS ORDINANCE**

**Section 1: Purpose**

The purpose of this ordinance is to amend Chapter III Definitions with the deletion of:  
~~Driveway: Access provided from a public road to a private structure or to privately owned property upon which a structure is located. Field driveways within a public road right-of-way are included in this definition.~~  
And addition of the following:

Agricultural Driveway: *A driveway used primarily to access an agricultural field or agricultural buildings.*

Commercial Driveway: *A driveway used to access a property that is primarily used for commercial use or to access a business.*

Residential Driveway: *A driveway used to access a property that leads to a residence as the primary use.*

Secondary Driveway: *A driveway used to access a property without leading to a primary structure or agricultural use.*

And amend Chapter V Driveway Permit Required B. to read as follows:

B. All driveways that pre-exist this ordinance shall comply with the driveway ordinance that was in place when that driveway was originated (if any). Any driveway that has any improvements or construction that would necessitate a permit from the Town of St. Croix Falls shall be improved to meet the requirements of this ordinance. **A change of use for a driveway shall require a permit, and the driveway shall be brought into compliance with any change of specifications brought about by the change of use.**

And amend Chapter V Driveway Permit Required D. to read as follows:

D. A person whose application is rejected by the Zoning Administrator may, within 30 days, appeal that decision to the Town Plan Commission, which will make a recommendation to the Town Board of the Town of St. Croix Falls. The Town Board shall then review the application, and based upon the specifications set out in this ordinance, either approve or reject the application **appeal**. ~~The Town Board shall be the final approving authority on applications.~~ Deviations from the specifications required by this ordinance may be allowed in extenuating circumstances.

And amend Chapter VII Specifications, A. to read as follows:

- A. Width: All **commercial, residential, or secondary** driveways accessing a public highway shall have a minimum road surface width of sixteen (16) feet and a maximum road surface width of thirty (30) feet. **All agricultural driveways shall have a minimum width of thirty (30) feet.**

And amend Chapter VII Specifications, C. to read as follows:

- C. Culverts: No driveway shall obstruct or impair drainage of any side ditches or roadside areas. Driveway culverts shall be installed, if determined to be necessary by the Zoning Administrator, to provide for adequate surface water drainage. Driveway culverts shall be of the galvanized **steel, aluminized, or corrugated plastic** type. Driveway culverts shall have a minimum of one foot of cover on top of the culvert, and a 3:1 slope from the road surface to the bottom of the culvert.

And amend Chapter VII Specifications, D. to read as follows:

D. Distance Between Driveways And Intersecting Highways: There shall be a minimum of two-hundred (200) feet between access driveways on the same side of the road. There shall also be a minimum of two-hundred (200) feet from an agricultural, secondary, or residential driveway and the centerline of an intersecting highway. **There shall be at least four-hundred (400) feet between a commercial driveway and the centerline of an intersecting highway.**

And amend Chapter VII Specifications, H. to read as follows:

- H. ~~Multiple Primary Structures:~~ Driveways shall not serve more than two (2) primary structures. Driveways shall be built up to the specifications of the Town of St. Croix Falls Road Standards Ordinance if three (3) or more primary structures are serviced.

And amend Chapter VII Specifications, with the deletion of J.

- ~~J. Field Driveways: Any field driveway portion that is within a public road right of way shall be built to these specifications, except it shall be a minimum of twenty-four (24) feet in width.~~

**Section 2: Effective Date**

This ordinance shall take effect from and after its passage and legal publication.

Dorsey/Behning **moved** to adopt Resolution 15-24 approving the 2015-2016 Beer and Liquor Licenses; **motion carried** on a unanimous roll-call vote, 5-0.

**Resolution 15-24**

A RESOLUTION APPROVING ALCOHOL BEVERAGE LICENSES FOR THE YEAR ENDING JUNE 30, 2016

WHEREAS the individuals, partnerships and corporations listed below have made application to the Town Clerk requesting alcohol beverage licenses pursuant to Chapter 125 of the Wisconsin Statutes for the year ending June 30, 2016; and

WHEREAS the applications appear to be complete and the required fee has been paid; and

WHEREAS publication of notice appeared in the Inter-County Leader on June 10, 2015, and was posted in the three designated locations in the Town on June 1, 2015, per Wisconsin State Statutes 125.04(3)(g).

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls does approve and grant alcohol beverage licenses for the year ending June 30, 2016, to the named individuals, partnerships and corporations as

follows:

KMM ENTERPRISES, INC., a corporation dba Kassel Tap, Mary T. Cassellius, agent, for a Combination "Class B" beer and liquor license, SE ¼ Section 26, 1953 US Hwy 8, St. Croix Falls, WI 54024. BLB 2016-01

ST. CROIX MOTOR SPORTS, LLC, a limited liability company, dba St. Croix Valley Raceway, Judy Strohbeen, agent, for a "Class B" beer and liquor license, NE ¼ Section 15, 2014 160<sup>th</sup> Avenue, St. Croix Falls, WI 54024. BLB 2016-02

DANCING DRAGONFLY, LLC, a limited liability company, dba Dancing Dragonfly Winery, Todd Schweim, agent, for a Combination "Class B" beer and wine only license, SE ¼ Section 34, 2013 120<sup>th</sup> Avenue, St. Croix Falls, WI 54024. BLB 2016-03

CR CONVENIENCE, INC., a corporation dba CR Convenience Inc., Todd R. Rud, agent, for a Combination "Class A" beer and liquor license, SE ¼ Section 26, 1961 US Hwy 8, St. Croix Falls, WI 54024. ALB 2016-01

SKOGLUND OIL CO. INC., a corporation dba Skoglund Super America, Stephen L. Skoglund, agent, for a Combination "Class A" beer and liquor license, NW ¼ Section 35, 1960 US Hwy 8, St. Croix Falls, WI 54024. ALB 2016-02

BE IT FURTHER RESOLVED that the Town Clerk be authorized to issue the licenses as the case may be.

**Dorsey/Koecher moved to adopt Resolution 15-25 approving the 2015-2016 Cigarette/Tobacco Licenses; motion carried on a unanimous roll-call vote, 5-0.**

### Resolution 15-25

#### A RESOLUTION APPROVING CIGARETTE AND TOBACCO LICENSES FOR THE YEAR ENDING JUNE 30, 2016

WHEREAS the individuals, partnerships, and corporations listed below have made application to the Town Clerk requesting cigarette and tobacco licenses pursuant to Section 134.65 of the Wisconsin Statutes for the year ending June 30, 2016; and

WHEREAS the applications appear to be complete and the required fee has been paid;

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls does approve and grant cigarette and tobacco licenses to the named individuals, partnerships, and corporations as follows:

CR CONVENIENCE, INC., **DBA CR CONVENIENCE, INC.**, TODD R RUD, AGENT, 1961 US HWY 8, ST. CROIX FALLS WI 54024, 715-483-1816, 004-0000028006-01, 39-2026833, 2016-01, Bar NO

KMM ENTERPRISES INC., **DBA KASSEL TAP**, MARY T CASSELLIUS, AGENT, 1953 US HWY 8, ST. CROIX FALLS WI 54024, 715-483-9390, 456-0000538182-03, 39-1476390, 2016-02, Bar YES

SKOGLUND OIL CO. INC., **DBA SKOGLUND'S SUPER AMERICA**, STEPHEN L SKOGLUND, AGENT, 1960 US HWY 8, ST. CROIX FALLS WI 54024, 715-483-9080, 004-0000135055-01, 39-1251011, 2016-03, Bar NO

BE IT FURTHER RESOLVED that the Town Clerk be authorized to issue the licenses as the case may be.

**Dorsey/Koecher moved to adopt Resolution 15-26 approving the 2015-2016 Operator's Licenses; motion carried on a unanimous roll-call vote, 5-0.**

### Resolution 15-26

#### A RESOLUTION APPROVING OPERATOR'S LICENSES FOR THE YEAR ENDING JUNE 30, 2016

WHEREAS the individuals listed below have made application to the Town Clerk requesting an operator's licenses pursuant to Sections 125.32(2) and 125.68(2) of the Wisconsin Statutes for the year ending June 30, 2016, and

WHEREAS the applications appear to be complete and the required fee has been paid;

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls does approve and grant operator's licenses to:

Anderson, Andrew Tyler 2101 170<sup>th</sup> Street, Milltown, WI 54858, 2016-01

Andrewson, Sarah K 128 S. Washington St., Apt A, St. Croix Falls, WI 54024, 2016-02

Benike, Susan Valerie 709 Hilltop Lane, St. Croix Falls, WI 54024, 2016-03

Best, Travis Arthur 678 South Shore Drive Unit B, Amery, WI 54001, 2016-04

Bluhm, Christine Marie 92 N Mississippi River Blvd, St. Paul, MN 55104, 2016-05

Bluhm, William F. 92 N. Mississippi River Blvd, St. Paul, MN 55104, 2016-06

Bowers, Monica Joy 631 Perkins Ave, Milltown, WI 54858, 2016-07

Burnette, Coralie Dolores 2265A 80<sup>th</sup> Street, Luck, WI 54853, 2016-08

Busby, Shawn Marie 2204 150<sup>th</sup> Avenue, St. Croix Falls, WI 54024, 2016-09

Carlson, Jacqueline Nanette 22650 Land Road, Grantsburg, WI 54840, 2016-10

Carroll, Laura Jean 697 180<sup>th</sup> Street, Osceola, WI 54020, 2016-11

Carter, Morgan Ashley PO Box 698, Cushing, WI 54006, 2016-12

Cassellius, Keven J. 1953 US Hwy 8, St. Croix Falls, WI 54024, 2016-13

Cassellius, Mary T. 1953 US Hwy 8, St. Croix Falls, WI 54024, 2016-14

Cherewan, Amy Lynn 605 4<sup>th</sup> Street, Centuria, WI 54824, 2016-15

Collier, Judy M 629 105<sup>th</sup> Street, Amery, WI 54001, 2016-16

Davies, Jennifer Sue 778 190<sup>th</sup> Street, County Road Y, Dresser, WI 54009, 2016-17

Eckert, Jessica May 685 Broadway Street Apt B, Hammond, WI 54015, 2016-18

Falck, Nicholas Allen 2265A 80<sup>th</sup> Street, Luck, WI 54853, 2016-19

Faue, Ashley Marie 14548 Fish Lake Road, Grantsburg, WI 54840, 2016-20

Fox, Lori Jean 2188 100<sup>th</sup> Avenue, Dresser, WI 54009, 2016-21

Hood, David Mathew 27335 Leah Lane, Chisago City, MN 55013, 2016-22

Horcher, Amie Dorene 517 8<sup>th</sup> Street #8, Centuria, WI 54824, 2016-23

Jensen, Patricia J 2517 State Road 87, Cushing, WI 54006, 2016-24

Johnson, Cassandra Anne 106 East Ave N., PO Box 255, Dresser, WI 54009, 2016-25

Johnson, Damian M 2142 230<sup>th</sup> Street, St. Croix Falls, WI 54024, 2016-26  
Johnson, Tamera Jeanette 38230 Harder Avenue, North Branch, MN 55056, 2016-27  
Klink, Roxanne Kay 2998 Logging Creek Trail, Grantsburg, WI 54840, 2016-28  
Kowalski-Steffen, Kari Ann 601 South 5<sup>th</sup> Street PO Box 103, Luck, WI 54853, 2016-29  
Larsin, Shayna Carin 200 Seminou Avenue #74, Osceola, WI 54020, 2016-30  
Leach, Ryan Scott 1460 120<sup>th</sup> Avenue, Amery, WI 54001, 2016-31  
Letch, Kendra Joy 410 Pine Street PO Box 168, Fredric, WI 54837, 2016-32  
Lingren, Jason Robert PO Box 125, Taylors Falls, MN 55084, 2016-33  
Loken, Robin Ann 1627 160<sup>th</sup> Street, Centuria, WI 54824, 2016-34  
Marcyan, Kristina Elizabeth 405 Wisconsin Avenue North, Frederic, WI 54837, 2016-35  
Mewes, Karissa D 1967 75<sup>th</sup> Avenue, Dresser, WI 54009, 2016-36  
Newsom, Amanda Sue 17420 Banyan Road, Shafer, MN 55074, 2016-37  
Neve, Laura Joean 1300 190<sup>th</sup> Avenue, Balsam Lake, WI 54810, 2016-38  
Noak-Sauve, Robin Ann 2171 86<sup>th</sup> Avenue, Osceola, WI 54020, 2016-39  
Ouellette Alecia K 226 North Jefferson Street, PO Box 508, St. Croix Falls, WI 54024, 2016-40  
Redmond, Jessica Sun 705 N Hamilton Street #10, St. Croix Falls, WI 54024, 2016-41  
Rose, Tiffany Amber 300 West Main Street, Balsam Lake, WI 54810, 2016-42  
Rud, Todd Robert 1110 3<sup>rd</sup> Street SW, Clear Lake, WI 54005, 2016-43  
Schweim, Todd Ardie 2860 275<sup>th</sup> Street, St. Croix Falls, WI 54024, 2016-44  
Shermach, Kathleen A 844 217<sup>th</sup> Street, Osceola, WI 54020, 2016-45  
Shoquist, Nida Ann 907 Maple Drive, Osceola, WI 54020, 2016-46  
Skow, Dylan Michael 314 South Main Street, Luck, WI 54853, 2016-47  
Stencil, Gail Lynne 2524 170<sup>th</sup> Street, PO Box 414, Luck, WI 54853, 2016-48  
Stern, Stephanie Rae 297 Arlington Drive, Amery, WI 54001, 2016-49  
Strohbeen, Judy L 100 192<sup>nd</sup> Street, Star Prairie, WI 54026, 2016-50  
Videen, Emmy Rae 2472 113<sup>th</sup> Avenue, Dresser, WI 54009, 2016-51  
Walter, Ronald Wayne 1669 164<sup>th</sup> Street, Centuria, WI 54824, 2016-52  
Wester, Terri Lynne 1677 175<sup>th</sup> Avenue, Centuria, WI 54824, 2016-53  
BE IT FURTHER RESOLVED that the Town Clerk be authorized to issue the licenses as the case may be.

Behning/Dorsey **moved** to adopt Resolution 15-27 appointing Plan Commission members for the term ending June 30, 2018; **motion carried** on a unanimous roll-call vote, 5-0.

#### Resolution 15-27

A RESOLUTION APPOINTING DAVID ROBINSON AND ALAN FROKJER  
TO THE PLAN COMMISSION FOR THE TOWN OF ST. CROIX FALLS  
WHEREAS the term of office for David Robinson and Sharon Kelly “regular members” of the Plan Commission for the Town of St. Croix Falls expires as of June 30, 2015; and  
WHEREAS Sharon Kelly was elected Town Board Supervisor in the April 7, 2015, election; and  
WHEREAS the Town Chairperson has re-nominated David Robinson to another three year term as a “regular member” of the plan commission with the term expiring June 30, 2018; and  
WHEREAS the Town Chairperson has nominated Alan Frokjer to fill the “regular member” plan commission three year term expiring June 30, 2018.  
THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls confirms the nominations and appoints to the Town of St. Croix Falls Plan Commission  
David Robinson as a regular member with a term ending June 30, 2018, and  
Alan Frojker as a regular member with a term ending June 30, 2018; and  
BE IT FURTHER RESOLVED that these terms begin July 1, 2015.

Behning/Kelly **moved** to adopt Resolution 15-28 appointing Board of Appeals members for the terms ending June 30, 2018; **motion carried** on a unanimous roll-call vote, 5-0.

#### Resolution 15-28

A RESOLUTION APPOINTING LESLIE JAROSCAK AND RENEE RYAN  
TO THE BOARD OF APPEALS FOR THE TOWN OF ST. CROIX FALLS  
WHEREAS, the terms of office for Leslie Jaroscak “regular member” and Renee Ryan “regular member” for the Board of Appeals for the Town of St. Croix Falls expires as of June 30, 2015, and  
WHEREAS, the Town Chairman has re-nominated Leslie Jaroscak and Renee Ryan to fill the open regular member positions.  
THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, confirms the nominations and appoints to the Town of St. Croix Falls Board of Appeals  
Leslie Jaroscak as a regular member with a term ending June 30, 2018, and  
Renee Ryan as a regular member with a term ending June 30, 2018; and  
BE IT FURTHER RESOLVED that these terms begin July 1, 2015.

Language amending the Medical Benefit section of the employee handbook was reviewed.  
Dorsey/Koecher **moved** to approve the amended language to the Medical Benefit section of the Town’s

employee handbook; **motion carried.**

No closing public comment was had.

The Chair read the call for executive session per Wisconsin Statutes 19.85(1) (c) to review applications for a casual part-time employee and per Wisconsin Statutes 19.85(1) (g) to discuss potential litigation. Koecher/Behning **moved** to recess the open session and convene in closed session pursuant to Wis.Stats. 19.85(1) (c) and (g) for the purpose of reviewing employment applications and discuss potential litigation; **motion carried** on a unanimous roll-call vote, 5-0, and the meeting recessed at 7:00 p.m.

The Town board reconvened in open session at 7:20 p.m. with the Board members, the town clerk and legal counsel being present.

No actions to be taken from closed session.

The next regular scheduled Town Board meeting is Wednesday, July 15, 2015, at 6:00 p.m.

There being no further business, Behning/Dorsey **moved** to adjourn; **motion carried** and the meeting adjourned at 7:23 p.m.

Minutes prepared by Janet Krueger, Town Clerk