

REGULAR TOWN BOARD MEETING, February 18, 2015

The regular meeting of the Town Board of the Town of St. Croix Falls was called to order by Chairman Steve Palmer at 6:11 p.m. on Wednesday, February 18, 2015, at the Town Hall. Proper notice was given as the agenda was posted in the three designated locations of the Town Hall, Super America and Lamperts on February 18, 2015. Present by roll call were Chairman Steve Palmer, supervisors Frank Behning, James Beistle, Mike Dorsey and Erick Vitalis. Also present were town treasurer Maxine Spiess, town clerk Janet Krueger, zoning administrator James Alt, public works employee Joe Hein and legal counsel Gary Bakke. Others in attendance were Norval Valleen and arriving at 6:55 p.m. was Aaron Ross. Beistle/Behning **moved** to adopt the agenda; **motion carried**. Dorsey/Vitalis **moved** to approve the meeting minutes as printed for the January 21, 2015; **motion carried**.

No public comment was had.

Reports were given: The treasurer's report was reviewed. Receipts for the period ending January 31, 2015, amounted to \$828,168.78; cash balance on January 31, 2015, was \$1,112,968.52. Beistle/Dorsey **moved** to receive the treasurer's report; **motion carried**. Ms. Spiess informed the Board that real estate property tax overpayment refunds have been mailed and that there are currently six delinquent personal property tax bills. Discussion was had on purchasing a certificate of deposit for highway equipment. Behning/Dorsey **moved** to authorize the treasurer to purchase a seventy-five thousand dollar (\$75,000.00) CD for a period of nine to fifteen months at a financial institution of the treasurer's choosing; **motion carried** on a unanimous roll-call vote, 5-0. Mr. Hein gave the highway report. Mr. Hein was directed to contact Universal regarding the number of bolts being replaced on the plow due to breakage. Mr. Hein and the Mr. Hughes will be cutting trees in the road right-of-ways. Chairman Palmer stated the property owners have agreed to treat the stumps to prevent future growth. Mr. Hein stated he has also received approval from the National Park Service to remove the marked trees along River Road. Chairman Palmer and Supervisor Behning will follow up with TMS regarding the completion date for the V-Plow. Chairman Palmer presented quotes for a brine spray system that could be used with the one ton truck. Discussion was had. Supervisors Behning and Dorsey will look into the brine spray system further. Ms. Krueger presented the clerk's report. Beistle/Vitalis **moved** to approve payment of vouchers 15-027 through 15-050 amounting to \$19,343.18; **motion carried** on a unanimous roll-call vote, 5-0. The 2015 year-to-date budget summaries were reviewed.

With the arrival of Mr. Ross the Board considered new business item B, a request for a driveway variance for parcel 044-00802-0000. Dorsey/Vitalis **moved** to adopt Resolution 15-05 approving the driveway variance for parcel 044-00802-0000 with the installation of the culvert and driveway to be completed by June 15, 2015; **motion carried** on a unanimous roll-call vote, 5-0.

Resolution 15-05

A RESOLUTION FOR GRANTING A DRIVEWAY ON 220TH STREET

WHEREAS Aaron and Vanessa Ross, property owners, filed a driveway application with the Town of St. Croix Falls Zoning Office for property in NE ¼, NE ¼ of Section 29, T34N, R18W, identified as Tax Parcel No. 044-00802-0000; and

WHEREAS Driveway Ordinance 97-01, Section 7, D Distance Between Driveways And Intersecting Highways states there shall be a minimum of two-hundred (200) feet between access driveways on the same side of the road; and

WHEREAS the Driveway Ordinance 97-01, Section 5 states that deviations from the specifications required by the Driveway Ordinance may be approved by the Town Board in extenuating circumstances, and

WHEREAS the Town's Plan Commission reviewed the application on February 11, 2015, and did recommend to the Town Board approval of the driveway permit.

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls, Polk County, approves a driveway permit for real property in NE ¼, NE ¼ of Section 29, T34N, R18W, Tax Parcel No. 044-00802-0000 with the following conditions:

- The driveway shall be allowed less than 200 feet north of the driveway for 044-00802-0000 on 220<sup>th</sup> Street.

BE IT FURTHER RESOLVED that the Town Board authorizes the Zoning Administrator to issue the driveway permit.

Mr. Alt gave the zoning administrator's report. Mr. Alt stated the re-write of the comprehensive plan amendments are near completion. Mr. Alt also stated the plan commission will be holding public hearings

on the temporary vendor license ordinance as well as zoning ordinance amendments to include the vendor ordinance and sign regulation changes. The building inspector's report was reviewed. Chairman Palmer will follow up with Mr. Manwiller regarding questions on outstanding inspections. Supervisor Beistle reminded the Board of the upcoming Town Association workshop in Cumberland on March 7th. Chairman Palmer gave the chairman's update. Dorsey/Behning **moved** to approve the purchase of Board Members training videos and Clerks & Treasurers training videos; **motion carried** on a unanimous roll-call vote, 5-0.

New Business: Mr. Alt presented a special exception request from Frost, Inc. to operate a manufacturing, assembly and retail business. Beistle/Dorsey **moved** to adopt Resolution 15-04 approving the special exception to operate a manufacturing, assembly and retail business for parcel number 044-00814-0000; **motion carried** on a unanimous roll-call vote, 5-0.

#### Resolution 15-04

##### A RESOLUTION GRANTING A SPECIAL EXCEPTION TO FROST, INC. TO OPERATE A MANUFACTURING, ASSEMBLY AND RETAIL BUSINESS IN THE COMMERCIAL DISTRICT

WHEREAS the Town Board of the Town of St. Croix Falls approved a Special Exception to Frost, Inc. to operate a manufacturing, assembly and retail business in the commercial district located at 2205 US Highway 8, in the SE ¼ of Section 29, T34N, R18W, and identified as Tax Parcel No. 044-00814-0000 by Resolution 14-08 on April 16, 2014; and

WHEREAS Frost, Inc. has purchased the property from Sam Deering resulting in the termination of their original Special Exception; and

WHEREAS Ken Rost, Frost, Inc. filed an application with the Town of St. Croix Falls Zoning Office on January 23, 2015, to operate a manufacturing, assembly and retail business at 2205 US Highway 8, located in the SE ¼ of Section 29, T34N, R18W, and identified as Tax Parcel No. 044-00814-0000, and

WHEREAS Chapter III, Section C, 3. Commercial District, c. (3) states changes of use in a non-conforming structure and/or property requires a Special Exception; and

WHEREAS the Plan Commission did conduct a public hearing on the matter and did recommend approval on February 11, 2015, for the special exception with conditions to operate a manufacturing, assembly and retail business in the SE ¼ of Section 29.

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, does hereby concur with the Town Plan Commission to grant a special exception to Ken Rost, Frost, Inc. to operate a manufacturing, assembly and retail business in Section 29 subject to the following conditions:

1. The business will obey all laws and maintain all proper permits; and
2. This special exception shall terminate upon the sale or transfer of ownership of either the parcel of land or the business itself.

BE IT FURTHER RESOLVED that this special exception is conditioned on the applicants obtaining the necessary and required permits, if any, from Polk County and various agencies of the State of Wisconsin, and

BE IT FURTHER RESOLVED that this special exception must be exercised by application for the necessary permits within twelve (12) months of the date of this Resolution.

The Animal Control Officer Agreement that was presented by Darel Hall was reviewed. The consensus of the Board was to have legal counsel review the proposed agreement prior to approval at next month's meeting. Discussion was had on the proposed road agreement with the Town of Osceola. Consensus was to split the agreement into two, one for general road maintenance and one for minor road maintenance. The clerk will work with legal counsel on drafting the two agreements. The proposed medical card language for the employee handbook was reviewed. Supervisor Beistle requested that legal counsel review the proposed language before approving amending the employee handbook. Discussion was had on a safer location of the mailboxes for Bay View Drive. The postal service has agreed to provide the mailboxes and the installation of the boxes, the consensus of the Board is that the Town will provide a concrete slab and gravel (has not been officially approved) once the residents on Bay View Drive obtain an easement from the property owner for the location of the mailbox unit. The first reading was had on the swing-away mailbox ordinance amendment. The clerk presented the 2014 financial report. Beistle/Behning **moved** to approve the 2014 Financial Report; **motion carried** on a unanimous roll-call vote, 5-0.

No closing public comment was had.

There being no further business, Beistel/Behning **moved** to adjourn; **motion carried** and the meeting adjourned at 8:50 p.m.

Minutes prepared by Janet Krueger, Town Clerk